

# TEACHER WEBSITE SET-UP

# Teacher Website Requirements



Teacher Bio



Classroom Info / Syllabus



Tutorials Schedule



Resources Page

# Step 1

- Go to [kerrvilleisd.net](http://kerrvilleisd.net) and log in (computer log-in)
- You do not need the [@kerrvilleisd.net](mailto:@kerrvilleisd.net)



# Step 2

- Go to your campus and click on the tab: teacher websites
- Click on your name



## Teacher Websites Directory

[A](#) [B](#) [C](#) [D](#) [G](#) [H](#) [J](#) [L](#) [M](#) [O](#) [R](#) [S](#) [T](#) [W](#)

A

- Alonzo, Danielle - Special Education

B

- Billingsley, Karen - Orchestra

J

- Jackson, Regina - Mathematics

- Johnson, Joseph - Science

L

- Robinett, Suzie - Science

S

- Schu, Stephanie - School Librarian

- Shim, Gloria - Science

# Step 3

- Click Edit Page
- This will take you another tab

The screenshot shows the top navigation bar of the BT Wilson 6th Grade School website. On the left is the Wildcats logo. In the center is the school name. On the right are buttons for 'District Home' and 'Our Schools'. Below these are links for 'User Options', 'Translate', and 'Popular Links'. A purple banner image is below the navigation. A breadcrumb trail reads 'Home | Teacher Websites | Tilley, Lauren - Instructional Technology | Welcome'. On the right side of the page, there is a grey 'Edit Page' button. A large green arrow points upwards towards this button. On the left side of the page content, there is a 'Welcome' button and a 'Class Handouts' button.

# Step 4

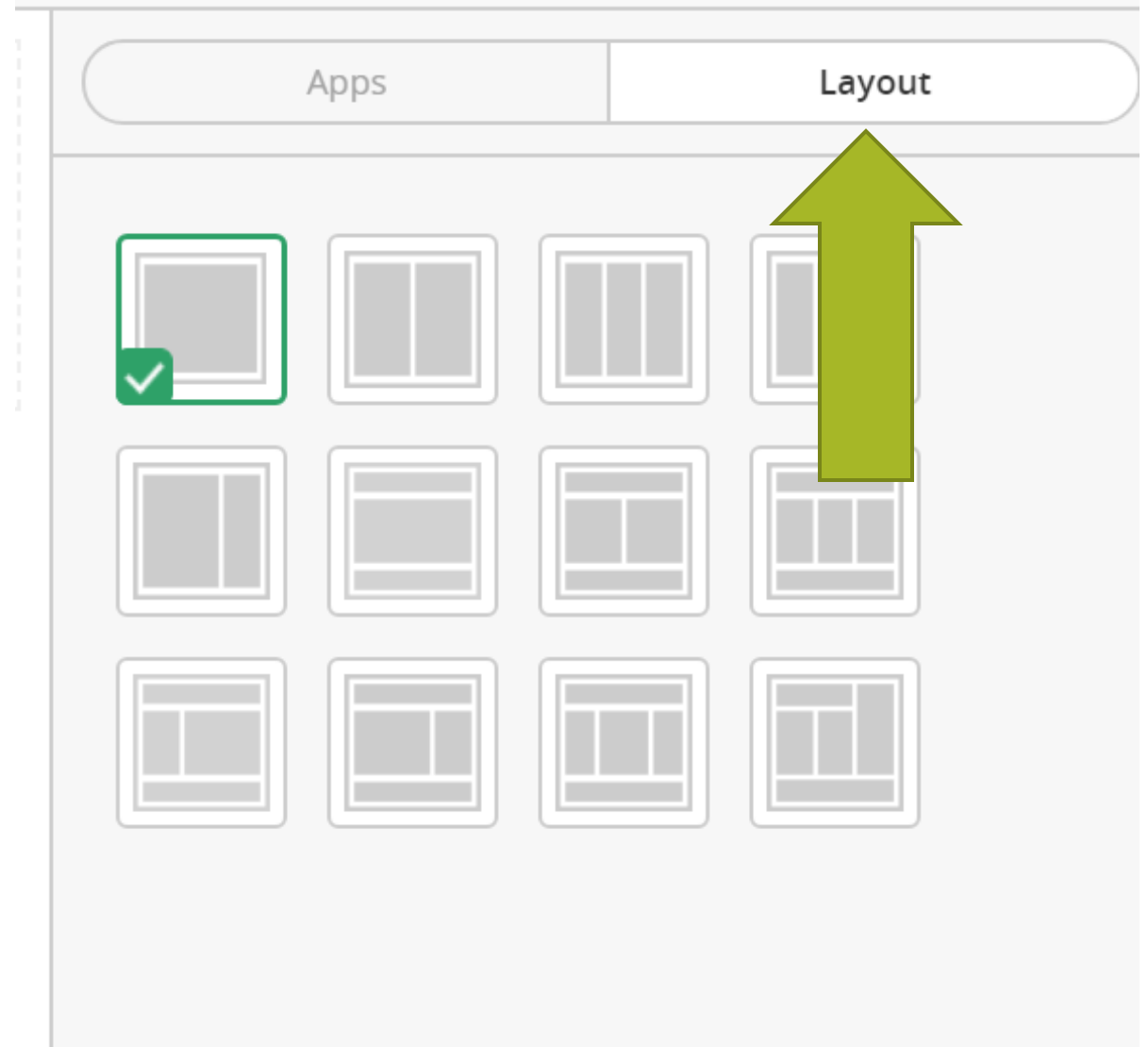
- Select the page you would like to edit

The screenshot shows a web interface with a 'Current Pages' header. Below the header are three buttons: 'New Page', 'Organize Pages', and 'Recycle Bin'. To the right is a search box labeled 'Find Page'. The main content area is titled 'Document Viewer App Display Issue' and contains a message: 'You may be experiencing intermittent display issues with the Document Viewer App. Visit [Hot Help Topics](#) to learn more.' Below this message is a document viewer interface showing a document titled 'Document 3W0000...erApp.pdf' with a 'Browse...' button. A large green arrow points from the document viewer to a table of pages. The table has columns for 'STATUS' and 'PAGE'. The pages listed are: 'Welcome', 'Class Handouts', 'Helpful Resources', 'Homework', and 'Calendar'. Each page has an 'ACTIVE' status and an 'Actions' dropdown menu.

STATUS	PAGE	Actions
ACTIVE	Welcome	Actions ▼
ACTIVE	Class Handouts	Actions ▼
ACTIVE	Helpful Resources	Actions ▼
ACTIVE	Homework	Actions ▼
ACTIVE	Calendar	Actions ▼

## Step 5

- Select the layout you want for the page



# Step 6

- Click on the Apps tab and drag the content you would like on that page

